



DOWN and CONNOR DIOCESAN TRUST
ST ANNE'S PARISH, KINGSWAY, FINAGHY, BELFAST, BT10 ONE

VACANCY

PARISH CENTRE CO-ORDINATOR

An exciting opportunity has arisen for the appointment of a Parish Centre Co-Ordinator within St Anne's Parish. The post holder will be responsible for the smooth operation of the Parish Centre and associated activities.

The terms are based on a permanent appointment requiring 24 hours per week, however flexibility to work additional hours may be required. Work pattern to be agreed with the Parish Priest.

Salary/Rate of Pay - £15,000 gross per annum

Full details relating to the vacancy can be found on the Diocesan website at: <http://www.downandconnor.org> clicking on the tab: **JOB VACANCIES**, on the Community NI website, and on nijobs.com, where terms and conditions relating to the role can also be accessed by way of a Role Profile and Employment Application form. Application packs can also be obtained from St Anne's Parish Office.

We welcome applications from anyone who feels they meet the criteria and are interested in playing an active part in the Parish.

Closing date for applications will be 12.00 noon on Tuesday 28th November 2023

Down and Connor Diocesan Trust is an Equal Opportunities Employer