



DOWN and CONNOR DIOCESAN TRUST

VACANCY

PARISH CENTRE CARETAKER

RASHARKIN PARISH

A vacancy has arisen for a Parish Centre Caretaker within Rasharkin Parish, St Mary's Church, 9 Gortahar Road, Rasharkin, BT44 8SB.

The responsibilities will include:

- ❖ Ensuring the Parish Centre and grounds are maintained to the highest standard; clean, safe, secure and welcoming to all who use them.
- ❖ Opening and closing the Parish Centre and reporting all maintenance issues identified to the Parish Priest.
- ❖ Carry out general checks of all adjacent Parish property.

The terms are based on a permanent appointment requiring 12 hours attendance each week, work pattern to be agreed.

Ability to work flexible hours is required from the post holder from time to time.

Rate of Pay - £11.44 gross per hour.

Full details relating to the vacancy can be found on the Diocesan website at: <http://www.downandconnor.org> clicking on the tab: job vacancies and on the Community NI website, where terms and conditions relating to the role can also be accessed by way of a Role Profile and Employment Application form. Application packs can also be obtained from the Parish Office.

We welcome applications from anyone who feels they meet the criteria as presented and are interested in playing an active role within the Diocese of Down and Connor.

Closing date for applications will be 12.00 noon on Thursday 19th September 2024

Down and Connor Diocesan Trust is an Equal Opportunities Employer